

CROSSBAR CHRISTIAN ACADEMY

Educating for Excellence

Dear Parents,

We recognize that you had many options for your child's education, and we thank you for choosing Crossbar Christian Academy! Be assured that this is an honor we don't take lightly. We are committed to providing a safe and healthy environment that is conducive to academic success and spiritual growth for each child at Crossbar Christian Academy.

We seek to unite the efforts of Christian parents, churches, and teachers to provide an educational experience that is full of adventure, academically serious, and rooted in a reverent view of our traditional Christian heritage. At Crossbar Christian Academy, students will learn that there are things worth living for, and things worth dying for. There are things that merit respect, such as reverence for God, for their peers, for themselves, and for the sanctity of life. We want to teach our students, as we have demonstrated before them, the passion to be fearless. It is possible to be both responsible AND fearless. That is our battle cry! Life is hard. We want them to be able to navigate fearlessly, looking unto Jesus, the author and finisher of our faith!

We want our students to understand that learning is an adventure of a lifetime! It is both exciting and challenging, rigorously demanding and deeply satisfying! Here at Crossbar Christian Academy, we say we are "**educating for excellence**," and as such, we hold the bar high. That includes academics, attendance, and attitude. We are not "educating for mediocrity," - teaching our students to do "just enough to get by." If that's what you're looking for, we love you, but Crossbar Christian Academy is not for you. Our students will be challenged to do more than they thought they could, and go further than they ever thought possible. There's an exhilaration that comes with accomplishment, and our hope is that they will experience that here at CCA.

The work here at CCA is dedicated to and dependent on the Lord, and we trust that He will continue to protect us and guide us. We can think of nothing more extraordinary than being instruments in His hands to prepare the next generation of Christians to fully and worthily take their places in society, church, and state. Thank you for your commitment to Christian education and for your confidence in Crossbar Christian Academy!

We're glad God has led you and your family here, and we look forward to serving you and your children during this school year, whatever challenges it may bring!

Sincerely,

Kelli Jones, M.Ed.

CCA PARENT/STUDENT HANDBOOK 2023-2024

SCHOOL HISTORY

On August 21, 2023, Crossbar Christian Academy will begin as a ministry of Happy Acres Cowboy Church. With a dream and a love for students, we will embark on a future of success and a joy of learning.

The original school is located in the KIDS Corral, which also is used for Children's Church. The additional classroom space was added before the students arrived in 2023.

STATEMENT OF FAITH

As a ministry of Happy Acres Cowboy Church, the faculty of Crossbar Christian Academy holds to the following truths: **1)** We believe the Bible to be the verbally inspired and infallible Word of God. **2)** We believe there is only one true God, who exists in three distinct persons: God the Father, God the Son and God the Holy Spirit. **3)** We believe in the Deity of Jesus Christ, as the only begotten Son of God, who was born of a virgin, lived a perfect life, died for our sins, rose from the grave, ascended into Heaven, and will one day return visibly to earth. **4)** We believe that man, by nature and by choice, is a sinner. **5)** We believe that in order to obtain eternal life, one must be born again by the Spirit of God. This experience comes only through repentance toward God and faith in the Lord Jesus Christ. **6)** We believe that marriage matters to God. He created and sanctioned marriage between one man and one woman to uniquely reflect Christ's relationship with His church (Eph. 5:21-33). We further believe that Marriage serves as the foundational unit of a stable society (I Cor. 7:2); **7)** We believe that human sexuality matters to God. God wonderfully and immutably creates each person as either male or female (Gen. 1:26,27). We believe that those individuals who reject their biological sex, constantly change their gender identity theory, and/or claim to be the opposite sex, reject God's design and the person He created them to be. **8)** We believe in the sanctity of human life from conception to natural death. No one has the right to terminate a human life they do not consider to be of value.

STATEMENT OF PHILOSOPHY / PURPOSE

The mission of Crossbar Christian Academy is to provide a Christ-centered, academically thorough education, that encourages students to develop 1) a personal relationship with Jesus Christ, 2) an obedient heart for His will in their lives, and 3) a Biblical world view.

“...Walk worthy of the Lord....., be fruitful in every good work, and increase in the knowledge of God.” (Col. 1:10)

Crossbar Christian Academy is a ministry of Happy Acres Cowboy Church, and believes that the Bible is the absolute standard of truth given to man by God. Thus, every course's content will be evaluated and taught in light of the truth of the Bible so that the spiritual goals, as set forth in the scriptures, are reflected in the lives of the students. CCA seeks to educate every student in four primary areas:

1. **Spiritual development** – This includes Bible class, weekly chapel, prayer, Bible reading, mentoring, and Christian character development. Our prayer is that students will accept Christ and develop a continual pattern of spiritual growth that includes personal Bible study and a commitment to follow after Christ in every area of their lives.
2. **Mental development** – This includes academic disciplines including mathematics, language skills, science history, and other liberal arts areas. Excellence in academics is a priority. Constant improvement and mastery of skills is the goal. Through our rigor, testing and grading system parents should see a continual pattern of improvement.
3. **Physical development** – This includes the development of psychomotor skills and Bible-based standards of conduct. Recess, physical education, and a variety of horsemanship activities are important to the school's curriculum. We want students to develop habits to keep their bodies healthy, as our bodies are the temple of the Holy Spirit. In addition, we want students to learn how to work together as a team, learn how to encourage one another, as well as learn to submit to authority and develop teachable spirits.
4. **Social development** – This includes fostering a positive spirit of cooperation, kindness, and acceptance among the students, staff, and parents involved in the school. Students have opportunities to participate in activities that foster fun and friendship. In addition, students will participate in various service projects in the community.

GRADUATION AND COMPLETION

Crossbar Christian Academy is a Micro-School operating as a private homeschool. All students will receive a Diploma Certificate after completing the homeschool program. Each student will take the ACT and other such assessments to ensure their completion.

ADMISSIONS

Crossbar Christian Academy admits students of any race, color, biological sex, or national origin. However, enrollment is a privilege, not a right. Crossbar Christian Academy is a ***uniquely religious educational institution*** that seeks to provide a quality education in a distinctly Christian environment. We believe the Bible is the inspired Word of God and we further believe that the Bible sets forth absolute truth by which Christians are to live. Crossbar Christian Academy expects students and parents to support the school in its distinct mission and in its Biblical beliefs.

CCA, as a church ministry, reserves the privilege of setting and maintaining its own standard for student conduct, dress, and scholarship. Based on the teachings of Scripture, Crossbar Christian Academy believes that the Bible prohibits sexual immorality of any type, including but not limited to pornography, homosexuality, alternative gender identity issues, or any other sexual misconduct.

Students choosing not to conform to the spirit or standard of conduct of the school may forfeit their privilege of attending. The Administration maintains the right to refuse admittance to, suspend, discipline, or expel any student who violates the standards outlined in this handbook.

A. General Information for All Students

1. A student is admitted to Crossbar Christian Academy based on application, former records, and placement/diagnostic tests.
2. **All new students must provide a copy of an official birth certificate before enrollment is complete.** In addition, all students must present a **current record of immunization.** ****CCA respects religious exemptions.**
3. A placement **assessment** is required for **all** applicants. This includes, but is not limited to academic records, report cards, and behavioral records. This evaluation is used to assess developmental readiness, academic aptitude, behavioral matters, and work habits. Evaluation procedures and testing differ depending on the student's age. Additional testing may be required for some students.
4. **All** students are expected to sign, and agree to adhere to, a Statement of Cooperation in order to continue their education at CCA.

B. Procedures for New and/or Transfer Students

1. **School Visit** – All new families are encouraged, but not required, to tour the school and meet the principal.

2. Paperwork:

a. **Application** - An **Application for Admission** should be completed and returned to the school along with the **non-refundable** application fee of **\$10.00**

b. **Transcripts** - All transcripts and records from a previous school must be presented. This can easily be accomplished by completing a **Transcript Release Form**, available in our CCA school office.

c. **Entrance Testing** – All Students will be required to take a placement examination, this will determine their academic placement.

d. **Enrollment** – If the new applicant is admitted to CCA, if accepted, will be given a **9-week probation period**. His/her academic performance, attitudes and behavior will be evaluated at the conclusion of the quarter to decide whether or not continuance at CCA is an option.

Statement of Cooperation – All students will be required to sign and agree to adhere to a Statement of Cooperation prior to admittance.

***Students who have been dismissed from other schools for disciplinary reasons will not be admitted to Crossbar Christian Academy.**

***All students may be required to complete a drug test. Failure will result in non-acceptance,**

High School Student Requirements - To attend high school at CCA is a privilege. We have the highest of spiritual and academic expectations for all grades

1. Make up work is generally due the day a student returns from an absence.
2. Students are expected to be on time every day to every class.
3. Students' personal lives are expected to reflect a Christian lifestyle.

C. Procedures for Returning Students

1. **Application** – Parents complete and return an application for admission along with the appropriate non-refundable application fee.
2. Applications for returning students for the fall are accepted in late winter / early spring. Enrollment is open to the public approximately one week later. Applications are dated when received.
3. All students will be evaluated by the faculty, based on academic performance and behavior during the school year. Recommendations about whether or not the student may return, and/or under what conditions, will be made at that time.
4. **A returning student's financial status must be current (or arrangements made with the financial administrator to make the account current) in order for his/her application to be processed.**

D. Admissions Process

1. Applications are dated when received. **Waiting lists** will be considered as follows:
 - a. Happy Acres Cowboy Church members
 - b. Families who already have children enrolled at CCA
 - c. Others on a first come basis
2. Applications are examined by the board if necessary. Any questions about the student's records, grades, behavior, etc. will be addressed. If necessary, an interview with the parents may be requested. Students must accompany parents for this interview.
3. Families are notified in late summer about class assignments.

E. Students

1. At the end of the year, each student's **academic performance, personal behavior / attitude and school attendance**, will be evaluated by the faculty members. Students who are in good standing in these areas will be invited to re-enroll for the following year by way of application. Students who are not in good standing will be asked by letter to make an appointment with the board to discuss the specific concerns. After that meeting they will be notified of the board decision either verbally or in writing.

2. Crossbar Christian School is unable to accommodate I.E.P.'s

FINANCES

Summary of Tuition and Fees

2023-2024

Fees:

Application Fee of \$10 (non-refundable)
Materials Fee* \$250.00

*Workbooks, take home papers, supplies, mat rental, etc.

Textbooks:

Students in all grades must purchase all educational materials. These will be available for students to purchase before school begins.

Tuition:

The school day starts at 9:00 a.m. unless you are bringing your horse, then it will begin at 8:00 a.m. The school day ends at 2:00 p.m. After school care can be arranged for \$10 per hour.

All Grades

1st child \$4,000 (\$400 / 10 months)
2nd child \$3,500 (\$350 / 10 months)
3rd child \$3,000 (\$300 / 10 months)

Financial Policies

1. Discounts

Tuition for second, third, and fourth students in the same family will be discounted. (See Summary of Tuition and Fees)

2. After School Care

1. After school care is available from 2:00 p.m.- 6:00 p.m. at a rate of \$10.00 per hour.
2. After School Care bills are processed on a weekly basis.
3. **Please note: Our After Care service is for parents who work and cannot pick up their children at the end of the regular school day.** It is not a babysitting service for those who are able to pick up their children on time, but don't want to, or an opportunity for your children to play with their friends after school. We have to hire aftercare workers based on numbers of students who actually NEED this service.

3. Delinquent Accounts

When an account is overdue, a **reminder** is sent to the person responsible for the account. At that point, arrangements can be made for payment. If there is no response to the reminder, a **second letter** is sent to the account holder from the Administration requesting payment. If contact is made, every effort will be made to work together to reconcile the account. However, if after the second notice contact has not been made with the business office, a **third letter** will be sent to inform the account holder that the child(ren) will not be permitted to attend class until payment has been made. If no contact is made with the business office after the third letter, the account will be submitted to our lawyer for collection. Again, every effort will be made to avoid legal action.

Should a student withdraw from CCA during the school year, or not return at the beginning of a new school year, his/her records will not be released until the financial account has been made current, or arrangements with the financial administrator have been made to make the account current.

4. Return Check Fee: Any return fee will incur a charge of \$30.00

5. Withdrawal: Persons wishing to withdraw from CCA must complete an official withdrawal form. Withdrawal forms are available in the school office. The person(s) responsible for paying the school bill will be expected to pay the full month's tuition, regardless of the child's last day. (For example, if the child is being withdrawn on January 10, the entire January payment will be expected.) ***Any withdrawal during the months of April and May will require full payment through June.*** Any exceptions must be requested in writing to the administration.

ATTENDANCE

While we are no longer exercising Covid protocols, we do ask students who are exhibiting Covid or Flu symptoms to stay home. No doctor's note is required. However, we would appreciate a call or email from parents confirming the student's illness. That said, should a student's absences exceed 20 (for any reason), we will contact the parents to personally discuss absences moving forward. Attendance and punctuality are essential if a child is going to receive maximum benefit from Crossbar Christian Academy. In addition, faithfulness and punctuality are life skills that we strive to develop at CCA.

A. Attendance Policies

1. After 10 absences in a particular grade or class, a notification email will be sent to the parent and principal. After 20 absences (cumulative, not by semester), the parent(s) and student must meet with the principal to discuss continuance at CCA.

2. Responsibility for Make-Up Work: Students who are absent are responsible for any work that is missed. Teachers will determine the amount of time the student has to complete and return the assignments.

C. Tardiness

1. **Doctor's appointments, severe road conditions, traffic delays due to accidents, and car trouble** are valid reasons for tardiness. Please call the school office to notify CCA of the situation. The teachers will record each tardy in the grade book.
2. **Three unexcused tardies in any given quarter will be the equivalent of one absence.** These tardies count against perfect attendance, as well as toward the 10 day maximum for absences. If a pattern of tardiness is detected, a meeting with the principal will be required.

D. Early Dismissal

1. **No student may leave school during the school day without permission.** It is recommended that parents who wish to pick a student up early from school (i.e., for doctor/dentist appointments) let the office know the time of early dismissal. This will cause the least amount of disruption to the class as a whole.
4. **Sick children** may need to be picked up early from school. If a child needs to be picked up due to illness, staff will notify the parent. The child will either wait in the classroom, or in the office for the parent to arrive. The parent must sign the child out before leaving.

DISCIPLINE / CODE OF CONDUCT

The desire of Crossbar Christian Academy is to assist our students in developing Christian character. Therefore, proper discipline is necessary for the welfare of both the school and the student. Crossbar Christian Academy expects full cooperation from students and parents in fulfilling every objective of the school. A Standard of Cooperation Form must be signed by all students and parents. While we certainly do not expect "perfection" from our students, we do expect to have a student body striving to demonstrate a clean, godly lifestyle.

We want our students to learn to live Christian standards of morality. Some of these include, but are not limited to, **honesty, purity, submission to authority, and showing respect for others.** Any student not abiding by these principles may be subject to counseling, discipline, suspension, or expulsion.

We want your child's experience here at CCA to be exciting and fun! We also want the students to feel safe and secure when they are in our care. The following conduct/disciplinary policy will go a long way in accomplishing these objectives.

A. Discipline

- Being in an unauthorized area without permission
- Disrupting Class
- Failure to follow directions
- Unkind/hurtful behavior/conversation toward another student
- Failure to comply with dress code
- Blatant disrespect to authority
- Skipping class
- Lying/falsifying information in any form
- Invasion of privacy and/or theft (i.e., lockers, backpacks, desks) -restitution
- Direct disobedience
- Inappropriate physical contact
- Inappropriate sexual/suggestive conversation (written or verbal)
- Profanity in any form
- Cheating on homework
- Destruction of school property (minor offense) (less than \$25 - restitution)
- Physical abuse (fighting / bullying / threatening)
- Having/using a cell phone/smart watches etc., during school hours
- Possession of unauthorized materials/objects

Maximum Discipline

- Unauthorized possession/use of weapons
- Setting off/Calling in a false fire alarm or bomb threat (possible xpulsion)
- Possession of alcohol, drugs, tobacco (on or off campus)
- Sexual misconduct of any kind (including pornography)

B. Consequences (After being warned)

- 1st offense 30 minute after school detention (possible \$10.00)
- 2nd offense: 60 minute after school detention (possible \$20.00 fee)
- 3rd offense: 1 day in school suspension (possible \$25.00 fee)
- 4th Offense: Out-of-school suspension (2 days)
Students will be expected to complete all class work.
- **Maximum Discipline: Administrative hearing and likely expulsion**
 - The administration will meet to determine if, and under what conditions, a student may be readmitted to school. In the case of an expulsion, the student is not allowed to return to school for the remainder of the school year. In order to re-enroll, a written request must be made. Once the request has been received, a meeting will be arranged for the student, the parents, and the administrative staff. Following the meeting, the student will be informed of the administration's decision about re-enrollment. The student will be notified in writing. A copy of notification will be placed in the student's file.

Students who have been **expelled** or **suspended** are not to be on school grounds before, during, or after school for any reason without the permission of the Administration. (An exception will be made for church services.)

Students involved in dating relationships are to maintain a testimony that is above reproach. For that reason, **there is to be no physical contact** while at school or at any CCA function.

****If a student shows a continual pattern of poor behavior and/or attitude that is having a detrimental effect on the class as a whole, the administration reserves the right to ask the student to withdraw from Crossbar Christian Academy regardless of the student's current discipline status.**

DRESS CODE

Flip-flops are not permitted at any time.

The specific dress code for each division is as follows:

- Shorts must be modest and middle fingertip length.
- No political/social justice apparel
- Jeans must be neat and clean;
- All clothing must be modest – no mini skirts

*The Administration reserves the right to address any dress down clothing that is deemed to be inappropriate.

ACADEMICS

To ensure the best possible academic program coupled with a biblical philosophy, textbooks and curricula are carefully selected..

C. Elementary Grades

Fifth Grade: Reading: character-building, patriotic stories, improving reading speed, book reports; **Spelling and Vocabulary:** weekly words and definitions, poetry; **Language:** grammar and usage, creative writing, library research project; **History:** Old World history; **Science:** creation, plants, animals, matter, energy, light, minerals; **Arithmetic:** fractions, decimals, percentage, graphs, metric system; **Bible:** Scripture memory and Bible stories; **Other:** horsemanship, art, computer, music, P.E., band. etc.

D. Middle School (6-8)

Sixth Grade: Reading: character building, patriotic stories, improving reading speed, comprehension, book reports; **Spelling and Vocabulary:** weekly words and definitions, poetry; **Language:** grammar and usage; **History:** New world history and geography; **Science:** creation, plants, invertebrates, forces of the earth, the universe and space travel; **Math:** fractions, decimals, percents, graphs, metric system, ratios, square roots, exponents, signed numbers, geometric formulas; **Bible; Other:** horsemanship, art, computer, music, P.E., band. etc.

Seventh Grade: Grammar, Literature, Spelling, Math, U.S. History, Bible, Life Science; **Other:** horsemanship, art, computer, music, P.E., band. etc.

Eighth Grade: Grammar, Literature, Spelling, Math/Pre-Algebra, World History, Bible, Earth Science; **Other:** horsemanship, art, computer, music, P.E., band. etc.

E. High School

Freshman Year credits

English I 1
Oklahoma History 1/2
Government 1/2
Physical Science 1
Algebra I 1
Bible 1

Sophomore Year credits

English II 1
World History 1
Biology 1
Algebra II 1
Bible 1

Junior Year

English III 1
American History 1
Life or Physical Science
Geometry 1
Bible 1
Foreign Language 1

Senior Year:

English IV 1
Economics 1/2
Pre-Calculus or Consumer Math 1
Principles of Finance 1
Foreign Language 1

Required courses are in bold print

Students who transfer into Crossbar Christian Academy are exempt out of classes previously missed (i.e., Bible)

Graduation Requirements

- 4 credits in English
- 3 credits in math: Algebra I, Algebra 2, Geometry,
- 3 credits in science
- 3 credits in history:
- 3 credits in Bible
- 1 credit in finance
- Optional
- 2 credits in foreign language
- 1 credit in P.E./health
- ½ credit in keyboarding
- 1/2 credit in speech

*Electives will make up deficits

G. Diplomas

Standard Diploma

Students must pass all classes with a minimum of 60% and should be aware that:

****Seniors must complete all credit requirements by the end of the school year in order to participate in the graduation ceremony.** Any exceptions must be approved in advance by the administration.

REPORT CARDS AND GRADING

A. Academic Grading Scale

The core areas of the curriculum will be graded using the following evaluation system for grades 1-11:

Letter Average Grade

- 100-90 A
- 89-80 B
- 79-70 C
- 69-60 D
- 59-0 F

B. Report Cards

The report card will include the student's grade in each area of the curriculum. Grades will be based upon the student's classroom performance, homework, special projects/reports, and test/quiz scores within each nine-week period. At the end of the school year, a hard copy of the report card is released to parents.

If report card grades are to be held for financial reasons, the administrative assistant will notify the teacher. The teacher will then send the report card to the school office. Once financial arrangements have been made, the parent may then pick up the report card in the school office. In addition, report cards, records, transcripts, etc., will not be released to other schools or colleges/universities until the school bill has been reconciled.

C. Honor Roll

An Honor Roll is compiled after each nine week grading period, and is determined by the following qualifications:

'A' Honor Roll: All A's

'B' Honor Roll: A's and B's – No C's

POLICY FOR PROMOTION / RETENTION OF STUDENTS

1. Students must successfully complete the year's curriculum in order to be promoted.
2. If a student makes an **F** in required class, he/she will be required to successfully complete a summer school or summer tutoring program in order to return to CCA:

Must successfully complete summer school to make up the failed course.

HOMEWORK POLICY

If homework is assigned, it is expected to be complete. Incomplete assignments affect the student's grades. **We do request parents' full cooperation in seeing that the assignments are completed.** Homework is given for several reasons:

1. **Preparation:** Students profit most from classroom explanation and discussion when preparatory reading assignments are given.
2. **Practice:** Following classroom explanation and illustration, homework is given so that the material can be mastered.
3. **Remedial Activity:** As instruction progresses, various weak points in a student's grasp of a subject become evident. Homework following instruction may be given to overcome such difficulties.
4. **Special Projects:** Book reports, compositions, special research assignments, and projects are some of the activities that are generally considered homework, as they are completed outside of class.

LUNCH PROGRAM

Students shall bring packed lunches from home. Microwaves are available for student use. There will be occasions in which we will order lunch. Parents will be notified beforehand.

FIELD TRIPS

Field trips are an important part of the educational process.

- A.** Parental permission is required for all field trips. It is the parent's responsibility to include any special medical, dietary, and/or travel instructions needed for the child.
- B.** Parents and/or adult sponsors involved in chaperoning field trips are responsible to see that the students in their care conduct themselves in a manner that reflects the standards of Crossbar Christian Academy.
- C.** Parents are asked to conduct themselves, both in manner and in dress, in a way that is consistent with the expectations of the school.
- E.** Parents and students are under the leadership of the teacher.

EMERGENCIES / STUDENT SAFETY

Weather Policy

Parents will be notified of school cancellation/delays through **Facebook and a group text message.**

1 Hour Delay: – School begins at 10:00 a.m.

2 Hour Delay: School begins at 11:00 a.m

On a delay, please do not bring your children earlier than the times indicated. Should we experience severe or threatening weather once school is in session, we will remain in session until the end of the regular school day, unless doing so would cause undue risk to our students. ***However, if parents believe it is in the best interest of their children to pick them up before school is dismissed, they may do so without penalty to the student.***

Drills

Fire drills, tornado drills, earthquake drills, bomb threat, and lock down drills are conducted on a regular basis. Students are instructed how to respond and where to go when the alarm is sounded or the announcement is made regarding a particular drill or emergency. If exiting the building is necessary (i.e., fire drill) students rehearse the procedure. Teachers are trained to make sure every child is safe and accounted for during an emergency situation.

Medications

Crossbar Christian Academy does not employ a school nurse, nor does it supply any medications for students. Any medication (including ibuprofen, aspirin, etc.) students need must be turned in to the school office in the original container with the student's name and full instructions. A medical permission form (located in the school office) must be completed and filed with office staff. All students must come to the school office to receive ANY necessary medication.

Student Illness/Accident

In case of illness, the student's parent is contacted to take the student home. The child must wait for the parent in the school office. The parent must sign the student out when he/she arrives.

Children who are running a fever higher than 99.5 degrees, who have a severe cough or drainage, or who have been vomiting may not return to school for a 24 hour period. A child must be fever free without the aid of medication and cannot have vomited for at least 24 hours. (This means if your child throws up at 3:00 in the afternoon, he/she may not return to school the next day.)

Children who have contracted **lice** must stay out of school until treatment has been performed and no lice or nits are present.

Parents will be notified if a student is injured and a decision will be made as to whether the child should remain in school or be taken home. If the nature of the injury warrants the help of professionals, 911 will be contacted, and then the parents will be notified.

No medication is to be administered to any student without the written or verbal consent of the parent.

Once a student has been picked up, the parent is responsible for him/her.

PARENT – SCHOOL COMMUNICATION

A. Parent Meetings

Orientation

These meetings are generally scheduled prior to the first day of school, and may be online. Parents are encouraged to attend the meetings with their students to learn what, if any, changes have been made in school policy for the upcoming school year. It also allows an opportunity for the students/parents to meet the teachers prior to the first day of school.

Informational Meetings

These meetings are scheduled occasionally for further enrichment / information.

Parent-Teacher Conferences are not regularly scheduled meetings on the school calendar, but are rather arranged at the teacher's and/or parent's request. (See below)

B. Parent-Teacher Conferences

Teachers are available for parental conferences. However, they should not be detained before or after school unless a meeting has been scheduled for that time. Parents are encouraged to make appointments by note or email. Staff is available to take calls so that appointments and/or messages can be made for teachers. Parents may, however, send an email to the teacher, and the teacher will respond at his/her earliest convenience.

Problem Solving

The key to successful relationships is successful communication. It is our desire to “do all things decently and in order.” (1 Corinthians 14:40) To best insure that problems and concerns are handled in a biblical and professional manner, the following steps are suggested:

1. Go directly to the teacher or staff member involved. Usually, the issue can be resolved effectively at this point. **Please do not discuss issues with other parents, students, or staff members.** (Matthew 18:15)
2. If the problem persists, a meeting with the faculty/staff member, the parent and the principal may be arranged. **Again, please do not discuss issues with anyone other than the above mentioned individuals.** (Matthew 18:16)
3. Most issues, if handled properly, can be resolved by following steps 1 and/or 2. However, if the parties involved feel that a meeting with the Administration is necessary, the principal will arrange that meeting. (Matthew 18:17)

PARENT ORGANIZATIONS

Crossbar Christian Academy does not have a formal parent organization. However, parents are encouraged to get involved in all events that students are participating in.

PARTIES

A. Birthday Parties

Parents are welcome to plan small birthday parties in the classroom for their children if the teacher grants permission. So as not to disrupt the academic school day, we do request that all parties be conducted during the child's lunch period, or near the end of the school day.

PROHIBITED ITEMS

Electronic devices such as **games and iPods** are not permitted at Crossbar Christian Academy during the school day unless prior arrangements have been made with the principal. Cell phone use is prohibited during the school day. This includes the use of Smart Watches, or any device that can be used for texting, instant messaging, internet, etc.

BIBLE CLASS

Bible study is recognized at CCA as of fundamental importance and is a required subject. It augments the study of English, history, geography, and science. We believe that without knowledge of Biblical truth, a student cannot be considered truly educated. The Bible gives direction for this life and the only hope for the life to come.

The student body attends chapel each week, and on chapel days Bible class does not meet.

CHAPEL

Weekly chapel services are held for every age group represented at Crossbar Christian Academy. We welcome parents and other family members to join us! Chapel consists of group music, special music (solos, instrumental performances, etc.), and Bible teaching/preaching.

FUND-RAISERS

CCA endeavors to keep low tuition rates for the benefit of each parent. The school receives no federal assistance other than a tax-exemption status – neither is it endowed or supported by any other organization. Therefore, we conduct school-wide fund-raisers, and anticipate each student's and/or parent's participation in helping raise additional funds needed for the designated school projects.

VISITORS

School office hours are from 9:00 a.m. until 2:00 p.m. daily. Please make advance notice if you are planning to visit during those hours.

TECHNOLOGY ACCEPTABLE USE POLICY

It is the general policy of Crossbar Christian Academy that all technology resources are to be used in a responsible, efficient, ethical, legal, and Christian manner. The computer user is personally responsible for his/her actions in accessing and utilizing the school's computer resources. Based on the severity of the violation, any user violating the provisions set forth in the Acceptable Use Policy, applicable state or federal laws, or posted classroom rules of computer use will be denied network privileges at the time of the offense and will be subject to school disciplinary options, including temporary or permanent denial of internet access depending upon the offense. Criminal prosecution may result when applicable.

Students are expected to sign the Technology Acceptable Use Policy at the beginning of each new school year.